

**Rental Assistance Program
TIC Worksheet**

GENERAL RAP REQUIREMENTS

To qualify for residence in an Eligible Project, an applicant must:

- Meet the qualified owner's reasonable tenant selection requirement designed to select responsible tenants
- Meet the program income limits

To be eligible for RAP, an applicant must:

- Not have had rental assistance payments previously terminated because of fraud.
- Meet the program income limits

Total Annual Household Income from All Sources _____

Rental Assistance Annual Income Limit for Family Size (80% of Median Income) _____

Household eligible or ineligible for RAP: _____

RENT & SUBSIDY BREAKDOWN: RAP, S8 VOUCHER, AND/OR RENTAL SUPPLEMENT

I. Rental Assistance Program

1.	Contract Rent	_____	Utility Allowance (UA) Paid by Tenant
2.	Less Tenant Contribution	_____	Total Household Income/12 x 30% less UA if tenant pays
3.	Remaining Rent Due	_____	Line 1 minus Line 2.
4.	Less Rental Assistance Payment	_____	Maximum Payment allowed is: _____
5.	Shortfall Due from Tenant	_____	Line 3 minus Line 4.
6.	Total Tenant Contribution	_____	Line 2 plus Line 5. Cannot exceed limit above.

II. Rental Assistance Program and Rent Supplement Program *

1.	Contract Rent	_____	Utility Allowance (UA) Paid by Tenant
2.	Less Tenant Contribution	_____	Total Household Income/12 x 30% less UA if tenant pays
3.	Remaining Rent Due	_____	Line 1 minus Line 2.
4.	Less Rental Assistance Payment	_____	Maximum Payment allowed is: _____
5.	Remaining Rent Due	_____	Line 3 minus Line 4.
6.	Apply Rent Supplement Payment		
a.	Total Tenant Obligation	_____	Line 2 plus Line 5.
b.	Less Rent Supplement Payment	_____	Provided by Rent Supplement Office
c.	Shortfall Due to Tenant **	_____	
7.	Total Tenant Contribution	_____	Cannot exceed limit above.

III. Rental Assistance Program and Section 8 Voucher Program *

1.	Contract Rent	_____	
2.	Less Rental Assistance Payment	_____	Maximum Payment allowed is: _____
3.	Net Rent to Section 8	_____	Payment Standard _____ less utilities _____
4.	Less Section 8 Subsidy Payment	_____	As Determined by State/City/County Section 8
5.	Total Tenant Contribution	_____	As Determined by State/City/County Section 8

*Changes need to be reported to the appropriate Rent Supplement or Section 8 office.

** If there is a negative shortfall due to the tenant, the Rental Assistance Portion should be adjusted to prevent overpayments.